

BYLAWS OF THE NSEA HIGHER ED ACADEMY

ARTICLE I: NAME

The name of this statewide organization for higher education faculty, academic professionals, and education support professionals shall be the NSEA Higher Education Academy.

ARTICLE II: PURPOSE

The purpose of the Academy is to facilitate communication between all of the NSEA higher education members and locals in the state; to work with the NSEA Higher Education UniServ Director; to support NSEA in a comprehensive and unified way; and to develop outreach and recruitment efforts for higher education faculty, academic professionals, and education support professionals across the state.

ARTICLE III: BOUNDARIES

The NSEA Higher Education Academy encompasses all higher education locals of the NSEA and all higher education faculty, academic professionals, and education support professionals within the boundaries of the State of Nebraska.

ARTICLE IV: MEMBERSHIP

The membership of the NSEA Higher Education Academy is composed of all higher education faculty, academic professionals, and education support professionals who are active members of the Nebraska State Education Association (NSEA).

ARTICLE V: OFFICERS AND TERMS OF OFFICE

Section 1. The officers are President, Vice-President, Secretary, Treasurer and three At-Large Membership Area Representatives: the Faculty Representative, the Academic Professional Representative, and the Education Support Professionals Representative. These seven officers of the NSEA Higher Education Academy shall compose the Academy Directorate.

Section 2. The term of office for all officers of the Directorate is three (3) years. The terms shall be staggered with the following provision, that with the initial election (Spring 2006) the terms of the Vice President, Treasurer, and the Faculty At-Large Membership Area Representative will be for two (2) years for this one time. Terms of office shall commence on August 1 of the year of election, with the following provision that with the initial election (Spring 2006) all officers will begin their terms immediately upon election.

ARTICLE VI: DUTIES OF OFFICERS

Section 1. The President shall preside over meetings; appoint standing, special, and ad hoc committees; oversee and direct the activities of the Academy during the term of office; and maintain the Academy archive of essential documents. The President of the Academy serves as the Higher Education Representative on the NSEA Board of Directors. The President shall assume these duties in accordance with the Bylaws of the NSEA.

Section 2. The Vice-President shall serve as President in the absence of the President and shall become President in the case of vacancy. The Vice-President will also be responsible for carrying out such other duties as assigned by the President and/or the Directorate

Section 3. The Secretary shall keep the minutes of regular, special, and executive committee meetings; shall be responsible for correspondence on behalf of the Academy; and shall give notice of all meetings to the members. The Secretary shall also maintain the Academy archive of essential documents.

Section 4. The Treasurer shall work with the NSEA Comptroller to coordinate all fiscal matters associated with the Academy in accord with NSEA fiscal policies and shall make a financial report at each meeting or upon request of the President.

Section 5. The At-Large Membership Area Representatives shall serve as spokespersons for their specific membership category to ensure that the Directorate is aware of and responsive to perspectives and concerns of all of the Academy membership.

ARTICLE VII: NOMINATION & ELECTION PROCEDURES

Section 1. Election of officers shall be consistent with NSEA Bylaws, Policies, and Guidelines.

Section 2. Vacancies that occur between elections shall be filled by Presidential appointment until the next election.

ARTICLE VIII: MEETINGS AND ACADEMY YEARS

Section 1. The Academy year shall be September 1 through August 31.

Section 2. The fiscal year of the Academy shall begin September 1 and end August 31.

Section 3. The Directorate and any new officers-elect shall meet every spring at NSEA's Delegate Assembly. The Directorate shall also meet at least once every fall and as needed.

Section 4. The General Membership of the Academy shall be called together for the NSEA Higher Education Academy Conference every other summer, beginning with the summer of 2007. The Directorate has the responsibility for the organization and execution of the Academy biennial conference.

ARTICLE IX: ACTIVITIES OF THE ACADEMY

Section 1. The Directorate shall work with the NSEA to maintain an Academy website on the NSEA website.

Section 2. The Directorate and four Presidential appointees from the membership will comprise the Academy Conference Planning Committee. The Committee will organize and hold a statewide Higher Education Conference every other summer, beginning in 2007. The purpose of the biennial conference will be to provide an opportunity for NSEA higher education members to meet and network and to be a positive showcase for NSEA and its relationship with higher education. The conference will feature workshops dealing with issues of organization,

recruitment, membership, teaching, research, service, and topics the Committee and general membership find of value. The conference may also feature a national figure on higher education issues. Interested parties who are not members of the Academy may attend the conference following payment of a registration fee and submission of the appropriate registration form.

ARTICLE X: AMENDMENTS AND PARLIAMENTARY AUTHORITY

Section 1. Robert's Rules of Order shall be the fundamental authority on all matters of proper procedure.

Section 2. Proposed Amendments or revisions to the Bylaws must be presented to the Directorate at the spring and sent to the membership with a recommendation at least thirty (30) days prior to the biennial meeting. Such proposed Amendments or revisions will be voted upon at the biennial meeting with a two-thirds majority of those present and voting required for approval.